

How to Propose a Paper

The IAFA conference is organized into eight divisions. These divisions are:

Children's and Young Adult Literature and Art (CYA)
Fantasy Literature (F)
Film and Television (FTV)
Horror Literature (H)
International Fantastic (IF)
Participatory and Convergence Studies (PCS)
Science Fiction Literature (SF)
Visual and Performing Arts (VPA)

Contact information for the Division Heads and brief descriptions of the kinds of papers each division considers can be found here <http://iafa.highpoint.edu/annual-conference/division-heads/>.

To propose a paper for a paper session, submit the following to the relevant Division Head:

- A 300-word abstract of your argument.
- An appropriate list of references that situates your presentation in relation to its field.
- Your name and institutional affiliation (Independent Scholar is used for those without one).
- A list of your A/V requirements. These must be identified at the time the paper is proposed. **Later requests may not be accommodated.** AV requests are limited to the following: DVD; LCD projector (the attendees *must* provide the computer and the appropriate cable for MAC computers); overhead projector; speakers.
- An indication if you are unable to present on the Wednesday of the conference or if you have a religious reason for being unable to present on Saturday. **These are the only scheduling requests that we guarantee we will accommodate.**

Paper submissions are due **October 31, 2011**. They are vetted by the Division Heads and individuals will be informed as to whether they have been accepted by **November 15, 2011**.

Papers are organized into papers sessions of three papers each with a chair by the Division Heads. If you and others have a group of papers that you would like considered as such a session, let the Division Head know at the time of submission. Please note that each individual presenter must still provide the information above, and each paper will be vetted individually. Proposals to group papers are not the same as panel proposals (see How to Propose a Panel Session).

How to Propose a Panel Session

Panel sessions are distinct from paper sessions and involve less formal presentations usually including 4-5 participants and a moderator. They are organized around a topic of discussion, and generally address the conference theme. Panel sessions often include both scholar and author participants.

Panels involve opening statements by each participant of approximately five minutes, followed by a series of roundtable responses to questions set by a moderator. Approximately 35-40 minutes into the session, the panel is opened up to questions and comments from the floor.

To propose a panel session, submit the following to Sherryl Vint, 1st VP:

- A 300-word statement of the purpose of the panel and the kinds of questions it will address.
- A list of participants who have agreed to serve on the panel and their institutional affiliations and qualifications.
- The name and institutional affiliation of the panel moderator.
- A list of your A/V requirements. These must be identified at the time the paper is proposed. **Later requests may not be accommodated.** AV requests are limited to the following: DVD; LCD projector (the attendees *must* provide the computer and the appropriate cable for MAC computers); overhead projector; speakers.
- An indication if you are unable to present on the Wednesday of the conference or if you have a religious reason for being unable to present on Saturday. **These are the only scheduling requests that we guarantee we will accommodate.**

Panel submissions are due **November 15, 2011**. Individuals will be informed by **December 15, 2011** if their panel has been accepted to the conference.

How to Propose a Roundtable Reading

Each Division has the opportunity to organize a roundtable discussion of a reading in theory or criticism relevant to the conference theme. The reading is chosen by the Division Head, but IAFA members are invited to make suggestions to their Division Heads regarding appropriate readings.

It is the responsibility of the Division Head to ensure that permission is obtained from the copyright holder to make the selected reading available to IAFA members on the website. This permission should be obtained by **January 15, 2012**. The Division Head is also responsible for providing the 1st Vice President with an electronic version of the reading by this date.

Roundtable readings will be posted on the conference website on a password protected page prior to the conference. The password can be obtained from your Division Head or from the 1st Vice President. At the conference attendees can participate in a moderated discussion of the reading.

How to Propose Other Kinds of Programming

As well as panel, paper and roundtable reading sessions, ICFA includes other kinds of academic and creative programming.

- If you are interested in participating on the author readings track, contact Sydney Duncan, 2nd VP (sduncan@frostburg.edu) for more information. Participation in these readings is by invitation only.
- If you are interested in reading poetry at the conference in one of the Words and Worlds sessions, contact Judith Kerman (kerman@svsu.edu) for more information. Words and Worlds sessions are not peer reviewed and are distinct from the poet participants in the author readings sessions.
- If you have suggestions for short, non-Western or experimental films to be screened at ICFA, contact Sherryl Vint, 1st VP (sherryl.vint@gmail.com). It is the responsibility of the person providing the film to ensure that copyright permission is obtained to screen the film.
- If you have other suggestions for creative programming at the conference, contact Sydney Duncan, 2nd VP (sduncan@frostburg.edu), to discuss them.
- If you have other suggestions for academic programming at the conference, contact Sherryl Vint, 1st VP (sherryl.vint@gmail.com), to discuss them.